

# APPLICATION FOR EMPLOYMENT

## CHURCH OF THE RESURRECTION

### PERSONAL INFORMATION

Date \_\_\_\_\_

Name: \_\_\_\_\_  
Last First Middle

Present Address: \_\_\_\_\_  
Street City State Zip Code

Permanent Address: \_\_\_\_\_  
Street City State Zip Code

Phone No.: \_\_\_\_\_ Are you 18 years or older?  YES  NO

If not a U.S. Citizen, list Alien Registration: \_\_\_\_\_  
(You must prove employability as a U.S. Citizen or an alien with proper papers if and when you are hired: The Immigration Reform and Control Act of 1986)

Religion \_\_\_\_\_ Email address \_\_\_\_\_

### EMPLOYMENT DESIRED

POSITION \_\_\_\_\_ Date You Can Start \_\_\_\_\_ Salary Desired \$ \_\_\_\_\_

Are you employed now?  Yes  No If so, may we inquire of your present employer?  Yes  No

EDUCATION	NAME AND LOCATION OF SCHOOL	*NO. OF YEARS ATTENDED	*DID YOU GRADUATE?	DEGREE AND MAJOR
HIGH SCHOOL	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
COLLEGE	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
OTHER (e.g.: GRAD TRADE BUSINESS OR CORRESPONDENCE SCHOOL)	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____

\*The Age Discrimination in Employment Act of 1967 prohibits discrimination on the basis of age with respect to individuals who are at least 40 but less than 70 years of age.

Subjects of special study or research work: \_\_\_\_\_

### FORMER EMPLOYERS (List below your last four employers, starting with last one first.)

DATE, MONTH & YEAR	EMPLOYER NAME & ADDRESS	POSITION	SALARY	REASON FOR LEAVING
From:	_____	_____	\$ _____	_____
To:				
From:	_____	_____	\$ _____	_____
To:				
From:	_____	_____	\$ _____	_____
To:				
From:	_____	_____	\$ _____	_____
To:				

**REFERENCES** Give the names, addresses, and phone numbers of two individuals who are not related to you that would know of your professional and personal qualities. List your parish pastor or minister, if possible.

NAME	ADDRESS	PHONE NO.	YRS. ACQUAINTED

Pastor or Minister

**PLEASE COMPLETE ALL THE FOLLOWING**

Have you ever been the subject of allegations of sexual abuse, physical abuse, sexual harassment or exploitation?

YES       NO

Have you ever been charged with, accused of, or convicted of sexual abuse, physical abuse, sexual harassment or exploitation?

YES       NO

Have you ever been dismissed from any position because of immoral conduct, unprofessional conduct, unfitness for service, unsatisfactory service or child abuse?

YES       NO

Have you ever been charged or convicted of any felony or misdemeanor (other than minor traffic offenses)?

YES       NO

Have you ever failed or refused to fulfill a contract of employment entered into?

YES       NO

Reason(s) for leaving prior employment: \_\_\_\_\_  
 \_\_\_\_\_

If the answer to any of the questions above is “yes,” a full explanation must be given and attached to this application.

**ADDITIONAL BACKGROUND**

List interests, achievements, experiences, professional memberships, honors, that you would consider helpful in completing the picture of your background.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

*A résumé is welcomed.*

“I certify that the facts contained in this application are true and complete to the best of my knowledge and I understand that, if employed, falsified statements on this application shall be grounds for dismissal.

I authorize investigation of all statements contained herein and the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing same to you.”

\_\_\_\_\_  
 Signature of Applicant

\_\_\_\_\_  
 Date

(Documents submitted with application become the property of Church of the Resurrection and will not be returned.)